



**GOVERNMENT OF WEST BENGAL**

**Office of the Principal**

**Kanyashree College, Behala Manton**

**556, D.H. Road, Kolkata, Pin-700034**

**Phone: 03323958900, Mobile: 9830163136**

**Website: www.kanyashreecollege.ac.in; Email: kanyashreecollege@gmail.com**

**Tender No: KS-TEN/02/LIB**

**Date: 07.03.2025**

Scaled Quotations of rates of International Publications, National Publications and Local Publications are invited from Government approved book suppliers for BOOKS for the Departments of **Geography (KS/1/GEO Dt. 07.03.2025) and Computer Application (KS/2/BCA Dt. 07.03.2025)**.

Scaled Quotations are to be addressed to **The Principal, Kanyashree College, Behala Manton, 556, D.H. Road, Kolkata, Pin - 700034** and with clearly mentioned name of the department on the sealed envelope.

Scaled Quotations must be dropped in the Tender Box kept in the College office till the date & up to the specified time period as mentioned herein.

1.	Name of Work	:	Providing books to the above mentioned Departments, Kanyashree College, Behala Manton 556, D.H. Road, Kolkata, Pin-700034.
2.	Name and Address of the Office	:	Office of the Principal, Kanyashree College, Behala Manton, 556, D.H. Road, Kolkata, Pin-700034.
3.	Quotationers who are Eligible to submit Quotation	:	Reputed, experienced & Government approved book suppliers.
4.	Last Date & Time of submitting quotation Papers	:	<b>17<sup>th</sup> March, 2025 up to 3.00 pm.</b>
5.	Opening of quotations	:	<b>At 1.00 pm on 18<sup>th</sup> March, 2025.</b> ( The Time and Date of the opening of quotations is subject to last minute changes for any unforeseen condition.)
6.	Documents to be submitted along with the application	:	1. Copy of TRADE LICENSE. 2. Copy of PAN Card 3. Copy of GST Registration 4. Copy of Service Tax registration 5. Credentials
7.	Quotation Papers	:	On company letterhead with required sign and stamp.

## **TERMS & CONDITIONS**

1. Sealed Quotations are to be addressed to **The Principal, Kanyashree College, Behala, Manton, 556,D.H.Road, Kolkata-700034** and must be clearly mentioned the name of the department on the sealed envelope.
2. Selection of Book Supplier will be made on the basis of higher discount percentage on current MRP regarding specific book/books mentioned.
3. The accepting authority reserves the right to reject any or all the quotations without assigning any reasons thereof.
4. **The participating bidders are required to quote their rate in discount percentage on current MRP regarding books.**
5. No conditional / incomplete rate will be accepted under any circumstances.
6. Immediately after receiving the work order, the book supplier must deliver book/ books within 15 working days to the respective Department/ Departments of this College, failing which the order will be placed to the next bidder (who has bidden next higher discount percentage) without any further intimation.

**-Sd/-  
Principal  
Kanyashree College,  
Behala Manton  
556, D.H. Road  
Kolkata  
Pin-700034.**

**-Sd/-  
Convenor  
Purchase Committee  
Kanyashree College, Behala**